

**APPENDIX III: RIGHTS EXERCISE FORM**

**Form to request exercise of rights**

Date of request			
Information about applicant			
Surname:		Proof of identity*	
First name		<Attach>	
Date of birth:			
Identification #:	REF_client_account_		
<i>*Also attach the legal guardian's proof of identity for an application concerning a minor or incapacitated adult</i>			
Method of communication and reply (check only one box)			
<input type="checkbox"/> I use an e-mail address for communication and receive replies at my request:	adresse@mail.com		
<input type="checkbox"/> I use another method of communication (specify which):	I would like to receive a response in the mail at "....."		
Right(s) exercised:			
<input type="checkbox"/> Right of access Accessing personal data and obtaining a copy of it if needed.	Data and processing involved		
<input type="checkbox"/> Right to rectification Having one's data rectified if inaccurate.	Grounds	Data involved	Rectification to apply
	Additional documentary proof		
<input type="checkbox"/> Right to object Objecting to processing without legitimate or compelling grounds. <i>NB: In the event that the data is needed to perform a contract, the exercise of that right may lead to the termination of the relationship or the corresponding service</i>	Objecting to processing		
	Grounds	Processing involved	
<input type="checkbox"/> Right to restriction Having one's data saved but not consenting to having it processed (under conditions). <i>NB: Exercising this right may lead to the termination of the relationship or the corresponding service</i>	Grounds	Processing involved	
<input type="checkbox"/> Right to erasure Having one's data erased when it is no longer needed (under conditions).	Grounds	PD in question	
<input type="checkbox"/> Right to portability Receiving and transmitting one's data in a structured format (under conditions).	Grounds	PD in question	
<b>End of document</b>			